

SPONSORSHIP APPLICATION



Katmai Lodge Alaska & Markall Inc.
Foundation for Disease and Disability Awareness

ABOUT YOU/YOUR ORGANIZATION

Legal name of person/organization:

Individual/Executive Director:

Address:

IRS 501(c)(3) nonprofit? Yes No

State your individual/organization's mission.

If applicable, please answer the following:

Total number of board members: Volunteers: FT staff: PT staff:

Total annual organizational budget: \$ Fiscal Year End:

List any **Katmai Lodge Alaska & Markall Inc. Foundation for Disease & Disability Awareness** support received in the last five years:

<u>Date</u>	<u>Project/Program Name</u>	<u>Amount</u>
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ABOUT THIS PROPOSAL

Contact Person:

Title:

Phone: Fax: E-mail:

Amount requested: \$ Period covered by grant: to

Type of request: Project Program Operating or Capital Campaign

Project, program or capital budget (if applicable): \$

If you are seeking programmatic funding, please answer the following questions:

Is this a brand new program? Yes No

If this is not a brand new program, please list the date when your program started:

Summarize your proposal and its strategic link to **Katmai Lodge Alaska & Markall Inc. Foundation for Disease & Disability Awareness** in **four sentences or less**. (Include the name of the program or capital campaign, if applicable.)

List the proposal's target population, constituents and geographic communities.



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PROPOSAL NARRATIVE

Please be sure to answer **all** the following questions in the proposal narrative as incomplete applications will not be considered. Proposal should be no more than 5 pages in length.

Profile of your organization and of your request

- If you are requesting **operating** support, please provide information about your organization's overall programs and activities.
 - If you are requesting **program** or **capital support**, please provide information for that specific program or capital request. Include: level of board participation; funds raised to date (silent/live and timing of announcements); campaign chairs' names and affiliation; specific timing of activities.
1. Brief summary of individual's/organization's history, goals and key achievements.
 2. Overview of organization's structure and programs, including board, staff and volunteer involvement. *(If applicable)*.
 3. Describe your organization's constituents for the organization overall or for your program. For example, total number and breakdown by age, gender, race/ethnicity, income levels, disabilities, geography, language spoken or other criteria relevant to your organization or program. *(If applicable)*.
 4. Describe the community or regional need(s) and/or challenges that this effort will address. What is the level and nature of involvement of the community-at-large? Include up-to-date data.
 5. Description of the specific request that includes goals and objectives. (If it's a program request, provide a profile of the program.)
 6. Specific activities and timetable for meeting your stated objectives.
 7. Future plan for fiscally sustaining this effort and strategy for building your funding base (how your organization plans to fund this program on an ongoing basis). *(If applicable)*.
 8. Who are your staff and volunteers and what are their qualifications? *(If applicable)*.
 9. If applicable, identify organizations that you collaborate with to address the issue(s) in this proposal.
 10. List companies and foundations being approached to fund this program or your agency this year, with dollar amounts. Indicate which sources are committed or pending (For example: Name of company/foundation, \$5,000, committed).

Evaluation

Define your criteria for success for the organization, program or capital campaign. State how you will measure your success in the short-term and in the long-term. What tool(s) will be used to evaluate your program or organization? What is your strategy for implementing the evaluation process?

If you are resubmitting a proposal for a program that obtained previous funding, provide an update which includes results of your evaluation measures noted above.

Attachments

All of the following attachments must accompany the proposal:

1. IRS letter confirming 501(c)(3) tax-exempt status *(if applicable)*
2. Current board list with relevant background, affiliations, town residence and number of times a year it meets *(if applicable)*



& MARKALL
INCORPORATED

Katmai Lodge Alaska & Markall Inc.
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3. Financial information: *(if applicable)*
 - Total board approved organizational budget for the current fiscal year
 - If seeking program or capital support, include program or capital budget
 - IRS 990
 - Most recent independent audit or account review (as required by law)
 - Year-to-date financial statement for the current fiscal year
 - Completed W9 form.
4. For Individual Sponsorship, please submit detailed budget of expenses for proposed project.
5. For Student Grants, please submit transcripts and 2 letters of recommendation.